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## Repro Engineering Purchasing Terms & Conditions

Supplier agrees to the following by accepting this order:

1. Repro Engineering reserves the right of final approval for any product/ service supplied.
2. It is the responsibility of the Supplier to maintain the proper identification, revision status, specifications, drawings, process requirements, inspection/verification instructions and any relevant technical data.
3. Repro Engineering reserves the right to review and approve the Suppliers Quality Management System. This is to include:
  - Suppliers providing special processing must maintain a system for validating processes similar to that of a NADCAP program, or other system as required by this purchase order.
  - Customer directed sources must operate in accordance with approved specifications and standards as dictated and controlled by the customer in question.
  - Suppliers initially approved for use via Certification (ISO, AS9100, AS9120, etc.) must notify Repro Engineering of any changes to that certification.
  - All special processes required by this purchase order must be performed by qualified personnel.
4. Inspection, test, SPC, related instructions, or key characteristics that are referenced on the drawing or noted on the Purchase Order must be observed and followed by the supplier.
5. A Deviation Permit or equivalent must be obtained for any nonconforming product intended for delivery prior to any such delivery. The supplier must contact the Repro Engineering Quality Manager for the appropriate forms.
6. The Supplier is required to flow down to the supply chain the applicable requirements including customer requirements shown on the purchase order.
7. The supplier must ensure that no counterfeit material or components are supplied.
8. The supplier must ensure requirements of product safety are followed and relevant documentation supplied where applicable.
9. The supplier should use best practices noting and including the importance of ethical behaviour.
10. The Supplier is required to retain all records associated with the purchase order for a minimum of seven (7) years.
11. Repro Engineering reserves the right to approve or specify any designs, tests, inspection plans, verifications, use of statistical techniques for product acceptance, and any applicable critical items, including key characteristics.
12. Repro Engineering reserves the right to designate requirements for test specimens for design approval, inspection/verification, investigation or auditing.
13. Repro Engineering reserves the right of access by our representatives, our customers, and any regulatory authorities to the applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records.
14. All Suppliers providing calibration services must be certified to ISO9001:2008 (or equivalent). All calibration certificates must identify standards used and must be traceable to UKAS (United Kingdom Accreditation Service) or it's internationally recognised equivalent.
15. The Supplier must supply a certificate of conformance for every order, which states that the product or process supplied conforms to the Repro Engineering PO requirements on the drawing or specification.  
Where the drawing refers to any plating process, which includes, but is not limited to: Passivation, Anodising, Painting, Plating or other special process, a Certificate of Conformity (C of C) for the process in question must be provided. The C of C must be generated by the supplier performing the process and call out the specification.
16. The Supplier shall notify Repro Engineering of changes in product, process, changes of suppliers, and changes of manufacturing facility location at the earliest opportunity.

Note: This document is displayed on the company web address:

<http://www.reproengineering.co.uk>